NEW PROJECT/FUNDING PROPOSAL FORM

Use this form

- When you require Board of Trustees approval per the UUFRC Financial Policies and Procedures for expenditures that exceed $1,000, or
- When you require Board of Trustees approval for expenditures that exceed previously approved funds such as Committee Budgets or Reserve Budget line items, or
- When you desire Board input, acceptance, or approval for non-monetary reasons.

Targeted Board Meeting Date	
Submitter	
Representing	
Summary Project Purpose (address advantages and UUFRC Mission alignment)	
Stakeholders	
Background (Include relevant policy or past practice):	

Activities/Steps to Carry Out This Objective:	
Complete Timetable:	
Estimated Cost/Budget for Activity (provide breakdown as needed):	
Proposed Funding Source: See the check request matrix for appropriate approvals. ● **Committee Budget Line Item** ● **Reserves Fund** ● **Fundraiser** ● **Donation** ● **Other**	
Person Responsible/Estimate of Workload:	
Proposal, Include Board Action/Decision needed	